



How to process an Excise SAD

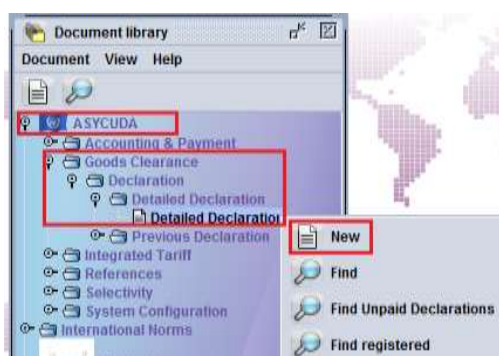
The following 'Functional Note' provides registered users of the ASYCUDA World (AW) system with the information necessary to enable them to process a SAD for:

- The importation of raw materials for the manufacture of 'Excise goods' using the regime code IM7-7400;
- The removal of manufactured 'Excise goods' for home consumption using the regime code IM4-4074 or for exportation using the regime code EX1 - 1074.

HOW TO PROCESS A SAD FOR THE IMPORTATION OF RAW MATERIALS REQUIRED FOR THE MANUFACTURE OF 'EXCISABLE' PRODUCTS

This is done as follows:

1. Once logged into the system, go to ASYCUDA → Goods Clearance → Declaration → Detailed Declaration → Detailed Declaration
2. Right click and choose **New**



3. Once a new SAD is opened, complete the SAD (refer to the "How to complete an Import SAD" or the "How to complete an Export SAD" functional notes)
4. The specific fields associated with the processing of a SAD for the importation of raw products required for the manufacture of the "excisable" products are:
 - **Box 1 – IM 7**
 - **Box 8 (Consignee)** - Insert the **TIN** which is related to a **company authorised to manufacture "excisable" products**. If the company is not authorised to manufacture excise goods an error message will be displayed and the SAD will not be processed until amended

8 Consignee No. 1035841 Cruz Electronics Ltd PO Box 964 Honiara, Guadalcanal		9 Financial No.
21 Identity and nationality of active means of transport crossing the border		22 Currency & total amount invoiced USD 100,000.00
25 Mode transport 4 at border	26 Inland mode Transport	27 Place of discharge SBHIR Honiara, Guadalcanal Is
29 Office of entry HIRA Honiara Henderson Air		30 Location of goods HONIARA SEAPORT
32 Item 1 No.		33 Commodity code 22089090 00
34 Cty. orig. Code a) AU b) 00		35 Gross mass (kg) 30
37 PROCEDURE 7400 000		38 Net mass (kg) 30

Messages
Error: COMPANY NOT MANUFACTURING EXCISABLE GOODS

STOP

- **Box 33** (Commodity Code) – Insert the **Commodity Code** associated with the raw material authorised to be imported by the related TIN. If the product is not permitted an error message will be displayed and the SAD will not be processed until the error is resolved

1 Packages and description of goods	Marks and numbers - Containers No(s) - Number and kind Marks & no of packages Nbr & Kind 16 CT Containers No(s)	32 Item 1 No.	33 Commodity code 22084030 00
Messages Error: THIS RAW PRODUCT IS NOT AUTHORISED TO PRODUCE EXCISABLE GOODS		34 Cty. orig. Code a) AU b) 00	37 PROCEDURE 7400 000

STOP

- **Box 29** (Office of Entry) - Insert either **HIRS** or **HIRA**. If the office of entry is not permitted an error message will be displayed and the SAD will not be processed until the error is resolved

4 at border	Transport	SBHIR Honiara, Gi
29 Office of entry MUAA Munda Customs	30 Location of goods HONIARA SEAPORT	
Messages Error: OFFICE OF ENTRY OR EXIT INCORRECT FOR THIS EXCISE SAD		

STOP

- **Box 37** (1st Part) insert the Customs Procedure Code (CPC) – **7400**
- **Box 49** (2nd Part) Insert the factory delay which represents **the number of days** goods are allowed to stay in the factory (time for processing of raw materials.)

DECLARATION					OFFICE OF DESTINATION		
2 Exporter CITY LINK COMPUTERS		No. 1014318		1 IM 7	HIRA Honiara Henderson Airport Customs Reference		
8 Consignee Szetu Enterprises Ltd PO Box 45 Honiara, Guadalcanal		No. 1014318		3 Forms 1 1	4 Load List Manifest		
14 Declarant Szetu Enterprises Ltd PO Box 45 Honiara, Guadalcanal		No. 1014318		5 Items 1	6 Nbr packages 16	7 Reference number 2014	
18 Identity and nationality of means of transport at arrival PE521/A43/2013		19 Ctr. AU		20 Delivery terms CIF		9 Financial No.	
21 Identity and nationality of active means of transport crossing the border		22 Currency & total amount invoiced USD 100,000.00		23 Exch. rate 7.44048		24 Nature of transac.	
25 Mode transport 4 at border		26 Inland mode Transport		27 Place of discharge SBHIR Honiara, Guadalcanal Is		28 Financial and banking data Bank Code	
29 Office of entry HIRA Honiara Henderson Air		30 Location of goods HONIARA SEAPORT		32 Item 1 No.		33 Commodity code 17019900 00	
Packag... nd. escription f goods		Marks and numbers - Containers No(s) - Number and kind Nbr & Kind 16 CT Carton		34 Cty. orig. Code AU		35 Gross mass (kg) 300.00	
Containers No(s)		-- Other		37 PROCEDURE 7400 000		38 Net mass (kg) 300.00	
Sugar		Licence No D.Val D.Qty 0+0.00+0.00+0-0		41 Supplementary units		42 Item Price 100,000.00	
A.D.		A.I. Code		45 Adjustment 1.00		46 Statistical value 744,048.00	
Add. info documents duced ertificates nd autho- zation		47 Calculation of taxes		48 Deferred payment		49 Identification of warehouse WH20	
Type		Tax base		Rate		Amount	
CD		742,300.00		5.0000		37,115.00 0	
GT		779,415.00		19.5000		151,986.00 0	
Total						189,101.00 0	
50 Principal		MP		48 Deferred payment		49 Identification of warehouse	
B ACCOUNTING DETAILS		Mode of payment CASH		Assessment number		Date	
Receipt number		Date		Guarantee 189,101.00		Date	
Total fees 10.00		SBD		Total declaration 10.00		SBD	

5. Once completed, the SAD should be verified and validated (refer to the "How to process and register (validate) a SAD" functional note)

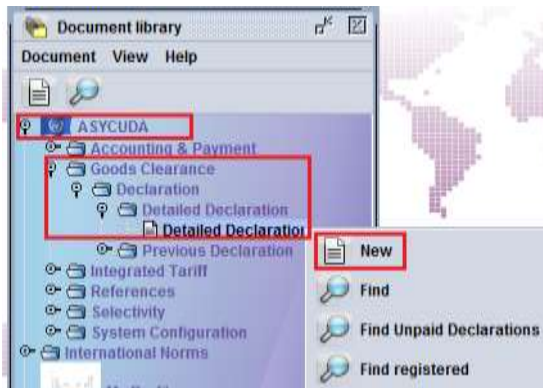
47 Calculation of taxes	Type	Tax base	Rate	Amount	MP	48 Deferred payment	49 Identification of warehouse
	CD	742,300.00	5.0000	37,115.00	0		WH20
	GT	779,415.00	19.5000	151,986.00	0		
	Total			189,101.00	0		
B ACCOUNTING DETAILS							
Mode of payment CASH							
Assessment number _____ Date _____							
Receipt number _____ Date _____							
Guarantee 189,101.00 Date _____							
Total fees 10.00 SBD							
Total declaration 10.00 SBD							

The Duty and Taxes will be calculated for the guarantee purposes only.

HOW TO RELEASE MANUFACTURED “EXISABLE” GOODS FOR HOME CONSUMPTION OR EXPORT

This is done as follows:

1. Once logged-in, to the system go to ASYCUDA → Goods Clearance → Declaration → Detailed Declaration → Detailed Declaration
2. Right click and choose **New**



3. Once a new SAD is opened, complete the SAD (refer to the “How to complete an Import SAD” or the “How to complete an Export SAD” functional notes)
4. The specific fields related to a release of “exisable” goods are:
 - **Box 1 – IM 4** (for home consumption) or **EX 1** (for export)
 - **Box 8** (Consignee) – Insert the **TIN** which is associated with a company authorised to manufacture “excisable” products. If the company is not authorised to manufacture of “excisable” products an error message will be displayed and the SAD will not be processed until the error is resolved

8 Consignee No. 1000326 BJS Agencies Ltd PO Box 439 Honiara, Guadalcanal		9 Financial No. _____	
14 Declarant No. 1000326 BJS Agencies Ltd PO Box 439 Honiara, Guadalcanal		15 Country of export AUSTRALIA	15 C.E. Co a) AU b) _____
18 Identity and nationality of means of transport at arrival PE521/A43/2013 AU <input type="checkbox"/>		16 Country of origin Solomon Islands	17 Country of c Solomon Isl
19 Ctr. <input type="checkbox"/>		20 Delivery terms CIF	
Error: COMPANY NOT MANUFACTURING EXCISABLE GOODS			
Marks and numbers - Containers No(s) - number and kind of packages Nbr & Kind 16 CT Carton		32 Item 1 No. 22083010	33 Community code 01
Containers No(s)		34 Cty. orig. Code a) SB b) _____	35 Gross mas
		37 PROCED JRE 4074 000	38 Net mass (l
4A Summary declaration / Previous			

- **Box 33** (Commodity Code) – Insert the **Commodity Code** associated with the “exisable” products which are authorised to be released for home use or exported by the related TIN. If the product is not permitted an error message will be displayed and the SAD will not be processed until the error is resolved

Marks & numbers - Containers No(s) - Number and kind		32 Item No	33 Commodity code
		1	17019900 00
<div style="border: 1px solid gray; padding: 5px;"> <p>Messages</p> <p>Error: THIS PRODUCT IS NOT AN EXCISABLE GOODS</p> </div>		34 Cty. orig. Code	35 Gross mass (kg)
		a) SB	b)
		37 PROCEDURE	38 Net mass (kg)
		4074 000	
40 Summary declaration / Procedure code			
Please view previous declaration			

- **Box 34** (Country of origin) – Type **SB** (otherwise an error message will be displayed and the SAD will not be processed until resolved)

Marks & numbers - Containers No(s) - Number and kind		32 Item No	33 Commodity code
		1	22083010
<div style="border: 1px solid gray; padding: 5px;"> <p>Messages</p> <p>Error: FOR EXCISABLE GOODS COUNTRY OF ORIGIN MUST BE SB</p> </div>		34 Cty. orig. Code	35 Gross mass (kg)
		a) AU	b)
		37 PROCEDURE	38 Net mass (kg)
		4074	
40 Summary declaration / Procedure code			
Please view previous declaration			

- **Box 37** (1st Part) insert the Customs Procedure Code (CPC) – **4074** (for home consumption) or **1074** (for export)

2 Exporter CITY LINK COMPUTERS		1 DECLARATION IM 4		A OFFICE OF DESTINATION HIRA Honiara Henderson Airport Customs Reference			
8 Consignee Szetu Enterprises Ltd PO Box 45 Honiara, Guadalcanal		3 Forms 1	4 Load List 1	7 Reference number 2014			
14 Declarant Szetu Enterprises Ltd PO Box 45 Honiara, Guadalcanal		5 Items 1	6 Nbr packages 16	9 Financial No.			
18 Identity and nationality of means of transport at arrival PE521/A43/2013		11 Trading con. AU	12 Value details 0.00	13 C.A.P.			
21 Identity and nationality of active means of transport crossing the border		15 Country of export AUSTRALIA		15 C.E. Code a) AU	17 C.D. Code a) SB	16 Country of origin Solomon Islands	
25 Mode transport 4 at border		26 Inland mode Transport		27 Place of discharge SBHIR Honiara, Guadalcanal Is		17 Country of destination Solomon Islands	
29 Office of entry HIRA Honiara Henderson Airp		30 Location of goods HONIARA SEAPORT		20 Delivery terms CIF			
g... Marks & numbers - Containers No(s) - Number and kind		32 Item No	33 Commodity code	40 Summary declaration / National customs procedure code			
Marks & no of packages		1	22083030 01				
Nbr & Kind 16 CT Carton		34 Cty. orig. Code a) SB	35 Gross mass (kg) 300.00	36 Prefer.			
Containers No(s)		37 PROCEDURE 4074 000	38 Net mass (kg) 300.00	39 Quota			

Once Box 37 (CPC) is filled, a new tab (Previous doc) will be displayed at the bottom of the SAD

The screenshot shows a portion of a SAD form. On the right side, there is a table with columns 'a)' and 'b)'. The row for '37 PROCEDURE' has '4074' in column 'a)' and '000' in column 'b)', both highlighted with a red border. Below this, there are sections for '40 Summary decla' and '41 Supplementary'. At the bottom of the form, there is a navigation bar with several tabs: 'Asmt. Notice', 'Info. Page', 'Att. Doc.', 'Scan. Doc.', and 'Previous doc'. The 'Previous doc' tab is highlighted with a red border.

5. Filling the “Previous document” Tab

The “Previous document” Tab must be filled as it links the new SAD with the SAD associated with the importation of the raw materials required for the manufacture of the “excisable” products.

- a) The first part of the screen must be completed with the following information associated with the importation of the raw material:
 - **Office** – Office of lodgement of the SAD associated with the importation of the raw material required for the manufacture of the “excisable” product
 - **Year** – Year of lodgement of the SAD associated with the importation of the raw materials required for the manufacture of the “excisable” products
 - **Reg. Nb.** – Registration Number (Serial Letter followed by registration number) of the SAD associated with the importation of the raw materials required for the manufacture of the “excisable” products
 - **Itm. Nb.** – Indicates which item of the SAD is related to the importation of the raw materials required for the manufacture of the “excisable” product

The screenshot shows the 'SAD - Previous documents' screen. At the top, there is a header 'SAD - Previous documents'. Below it, there is a table with the following columns: 'Previous declaration', 'Office', 'Year', 'Reg. Nb.', 'Itm. Nb.', 'SH Code', 'Origin', 'Initial Qty', 'Packages', 'Net mass', 'Sup. Unit', and 'Reference CIF value'. The first row of data is highlighted with a red border and contains the following values: 'HRA', '2014', 'I 139', and several empty fields. Below the table, there is a section for 'Write-off'.

Once the above information has been entered, the details related to the item are automatically displayed by the system, including the HS Code, country of origin, initial

quantity, net mass, supplementary unit and CIF Value and remaining quantity, net mass, supplementary unit

SAD - Previous documents

Previous declaration

Office	Year	Reg. Nb.	Item. Nb.	SH Code	Origin	Initial Qty.	Packages	Net mass	Sup. Unit	Reference CIF value
HRA	2014	I 139	1	22089090	00	AU	16	300.00	800.00	930.06
Remaining Qty :							Packages	Net mass	Sup. Unit	
							16	300.00	800.00	

- b) The second part of the screen is related to the information of the current SAD for the release of the “excisable” products (i.e the Current Declaration)
- **Packages** – How many packages of “excisable” products will be released from the raw products
 - **Net Mass** – How many kg of “excisable” products will be released from the raw products
 - **Sup. Units** – How many units of “excisable” products will be released from the raw products

Write-off

Add Intransit

Written-off Qty:	Packages	Net mass	Sup. Unit
	16	300.00	800.00

Office	Year	Ser.	Reg. Nb.	Prv It...	SH Code	Prec Orig.	Packages	Weight	U.S.	Ref. value	Item.	Qty written-off	Weight written-off	U.S.
HRA	2014	I	139	1	22089090	00	AU	16	300.0	800.0	1	16	300.0	800.0

- c) Click on the icon  to “validate” the information

Write-off

Office	Year	Ser.	Reg. Nb.	Prv It...	SH Code	Prec Orig.	Packages	Weight	U.S.	Ref. value	Item.	Qty written-off	Weight written-off	U.S. written-off	Ref. value
HRA	2014	I	139	1	22089090	00	AU	16	300.0	800.0	1	16	300.0	800.0	1,860.12

All the previous information will be summarized in a table

6. Once completed, return to the SAD Tab to verify the SAD (refer to the ”How to process and register (validate) a SAD” functional note)
- a. At the time of verification, the AW system will cross-check the information between the SAD associated with the importation of the raw materials and the current SAD (release of “excisable” goods). Any mismatch (insufficient stock, etc) will be displayed as an error.

